

Landscape Maintenance Schedule

Public

State/County/Province _____

Building/Park/Facility Name _____

Building/Park/Facility Address _____

State/County/Provincial Management (Name): _____

State/County/Provincial Management (Address): _____

State/County/Provincial Manager Name: _____

State/County/Provincial Manager Office Contact: _____

State/County/Provincial Field Contact: _____

Building/Park/Facility Manager Name: _____

Building/Park/Facility Manager Office Contact: _____

Building/Park/Facility Manager Field Contact: _____

Landscape Co. Name: _____

Landscape Co. Address: _____

Landscape Co. Office Contact: _____

Landscape Co. Field Contact: _____

In App Picture required at arrival (time/date/stamped) Yes No

In App Picture required at departure (time/date/stamped) Yes No

Landscape Report sent to Client Yes No

Building/Park/Facility:				
Regular Maintenance				
	Weekly	Monthly	Quarterly	Annually
Front Lawns Mowed and Edged				
Back Lawns Mowed and Edged				
Side Lawns Mowed and Edged				
Interior Lawns Mowed and Edged				
Courtyard Lawns Mowed and Edged				



Landscape Maintenance Schedule

	Weekly	Monthly	Quarterly	Annually
Front Playing Fields (Football, Baseball, Soccer, Track) Mowed and Edged				
Back Playing Fields (Football, Baseball, Soccer, Track) Mowed and Edged				
Side Playing Fields (Football, Baseball, Soccer, Track) Mowed and Edged				
Front Playing Fields (Football, Baseball, Soccer, Track) Cleared of Leaves and Debris				
Back Playing Fields (Football, Baseball, Soccer, Track) Cleared of Leaves and Debris				
Side Playing Fields (Football, Baseball, Soccer, Track) Cleared of Leaves and Debris				
Front Lawns Cleared of Leaves and Debris				
Back Lawns Cleared of Leaves and Debris				
Side Lawns Cleared of Leaves and Debris				
Interior Lawns Cleared of Leaves and Debris				
Courtyard Cleared of Leaves and Debris				
Front Parking Area Edged				
Back Parking Area Edged				
Side Parking Area Edged				
Interior Parking Area Edged				
Front Sidewalk and Walkway Edged				
Back Sidewalk and Walkway Edged				
Side Sidewalk and Walkway Edged				
Interior Sidewalk and Walkway Edged				
Courtyard Sidewalk and Walkway Edged				
Front Landscape Areas and Flower Beds Weeded				
Back Landscape Areas and Flower Beds Weeded				
Side Landscape Areas and Flower Beds Weeded				
Interior Landscape Areas and Flower Beds Weeded				
Courtyard Landscape Areas and Flower Beds Weeded				
Front Bushes and Plants Hedged and Trimmed				
Back Bushes and Plants Hedged and Trimmed				
Side Bushes and Plants Hedged and Trimmed				
Interior Bushes and Plants Hedged and Trimmed				
Courtyard Bushes and Plants Hedged and Trimmed				
Front Landscape Areas Cleared of Leaves and Debris				
Back Landscape Areas Cleared of Leaves and Debris				
Side Landscape Areas Cleared of Leaves and Debris				
Interior Landscape Areas Cleared of Leaves and Debris				
Courtyard Landscape Areas Cleared of Leaves and Debris				
Front Public Parking Areas Blown Clear				
Back Public Parking Areas Blown Clear				
Side Public Parking Areas Blown Clear				
Front Sidewalks and Walkways Blown Clear				

Landscape Maintenance Schedule

	Weekly	Monthly	Quarterly	Annually
Back Sidewalks and Walkways Blown Clear				
Side Sidewalks and Walkways Blown Clear				
Interior Sidewalks and Walkways Blown Clear				
Courtyard Sidewalks and Walkways Blown Clear				
Front School Entry Area Blown Clear				
Back School Entry Area Blown Clear				
Front Porches/Deck(s) Blown Clear				
Back Porches/Deck(s) Blown Clear				
Side Porches/Deck(s) Blown Clear				
Interior Porches/Deck(s) Blown Clear				
Courtyard Porches/Deck(s) Blown Clear				
Upper Deck(s) Blown Clear				
Lower Deck(s) Blown Clear				
Front Area Walking Mats Shaken and Cleaned				
Back Area Walking Mats Shaken and Cleaned				
Interior Area Walking Mats Shaken and Cleaned				
Courtyard Area Walking Mats Shaken and Cleaned				
All Perimeter Trash Cans Emptied				
All Interior Trash Cans Emptied				
All Courtyard Trash Cans Emptied				
All Field Trash Cans Emptied				
All Open Hallway Trash Cans Emptied				
All Front Trash Cans Emptied				
All Back Trash Cans Emptied				
All Trash Cans Emptied				
All Playground Area Sand Cleaned and Racked				
Custom				
Other Maintenance	Weekly	Monthly	Quarterly	Annually
Sprinkler System Functional and Watering Properly				
Fertilize or Plant Food Applied to All Lawn and Field Area				
Fertilize or Plant Food Applied to All Landscape Area				
Roof(s) Blown Clear				
Roof Gutters and Storm Drains Cleared of Debris				
Area Drains, Culverts, French Drains, and Drainage Area Cleared of Debris				
Front Trees Hedged and Trimmed				
Back Trees Hedged and Trimmed				
Side Trees Hedged and Trimmed				
Interior Trees Hedged and Trimmed				
Courtyard Trees Hedged and Trimmed				
Custom				

Property Representative:

Landscape Maintenance Company:

